



BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 9, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on October 9, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; and Executive Assistant, Natalie Bird.

County personnel present included Dale Neff, Jody Lair, Chuck Witmer, and Tom Martin.

Visitors present included Tammy Ahles, Dr. Sher Mama, and Joanne Shafer.

Representatives from the news media included Carol Terracina and Gary Sinderson.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, October 2, 2018 Board of Commissioners' meeting.

V. CHECK RUN

Commissioner Higgins announced that the check of the week was to Bellefonte Keystone Community Development. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$1,061,637.92 dated October 5, 2018.

VI. PROCLAMATION

Proclamation 31 of 2018 – Commissioner Dershem welcomed Tammy Ahles, Regional Director of the American Cancer Society and Dr. Sher Mama, Penn State University Researcher. Tammy shared what the American Cancer Society is doing to attack cancer. Breast cancer is the most common cancer diagnosed in women and the second leading cause of cancer death. Breast cancer also affects men. From 1989 to 2015, death rates have decreased nearly 31%, saving over 322,000 lives. The

American Cancer Society Cancer Action Network is a non-profit, non-partisan advocacy affiliate works with congress and state legislature to increase funding for researcher. Real Men Wear Pink, a campaign Commissioner Dershem is participating in, gives local men the opportunity to raise awareness and funds. Participants will wear pink everyday in October and in November the "Real Man" in Centre County will be announced, the man who raises the most funds. Locally, the American Cancer Society has helped over 80 people receive help and services this year. Dr. Sher Mama received a pilot award through the American Cancer Society and Penn State Cancer Institute. An assistant professor of kinesiology, Dr. Mama's research focuses on physical activity promotion in underserved populations, which are at greater risk for developing cancer. Dr. Mama leveraged her pilot award to receive funding through the National Cancer Institute to expand her program through Pennsylvania. Proclaiming October 2018 as Breast Cancer Awareness Month.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adopt Proclamation 31 of 2018.

VII. REQUEST FOR QUALIFICATIONS

Controller Chuck Witmer joined the Board to present the Finance Committee's recommendation to award the contract for the RFQ – Professional Auditing Services. The County's independent external auditor for the past five years has been Maher Duessel. They just completed the audit for fiscal year 2017, which is the end of their five year contract. The Board of Commissioners issued an RFQ in July for professional auditing services. Five responses were received and reviewed by the Finance Committee: Maher Duessel, Baker Tilly Virchow Krause LLP, Zelinkofske Axelrod LLC (ZA), Boyer & Ritter LLC, and Reinsel Kuntz Leshar LLP (RKL). Responses were reviewed and scored individually by the eight members of the Committee. The cost submittals for the top three finalists were as follows:

Baker Tilly Virchow Krause LLP	Mahe Duessel	Zelinkofske Axelrod LLC (ZA)
\$309,000	\$339,300	\$349,930

Each finalist was invited to make a presentation to the Finance Committee. On October 4th the Committee met to discuss the finalists and Baker Tilly was recommended by majority vote. Previously known as Parente Randolph, they are a local company for over 35 years and provided services to the County from 2003-2012; they also received the highest score and offered lowest cost. The Finance Committee recommends that Baker Tilly serve as the County's independent external auditory and do the auditing for fiscal years 2018-2021.

Commissioner Pipe noted that as a member of the Committee he was supportive of

another contract. He felt Baker Tilly offered the highest cost per hour, where the County would receive more hours with other auditors – Dept. 125.

Action: Commissioner Higgins made a motion, seconded by Commissioner Dershem to approve entering into contract negotiations for the RFQ. The motion was passed with Commissioner Higgins and Commissioner Dershem in favor and Commissioner Pipe opposed.

VIII. ADMINISTRATOR'S REPORT

- A. Margaret Gray reported that the County learned it was the recipient of a grant from the Pennsylvania Department of Transportation's Multimodal Transportation Fund in the amount \$1,365,000. Funding will be used for a local bridge bundle project across Spring, Curtin and Miles Township. On Thursday, October 18th a press conference will be held with the three municipalities.

IX. CONTRACTS

- A. Court Administration – Margaret presented a grant agreement with the Administrative Office of Pennsylvania Courts (AOPC)/security. The reimbursement monies will be used to purchase four (4) video conferencing units, two will be for the MDJ offices and two for the Court of Common Pleas/Courthouse. The project total is \$18,000 – Dept. 271, 251, 253.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the grant agreement with the AOPC.

- B. Emergency Communications – Dale Neff presented a contract addendum with Mission Critical Partners (MCP) to provide consultation services for the Pennsylvania Emergency Management Agency (PEMA) grant projects. This addendum would decrease MCP's charges for Task #3 from \$53,022 to \$39,788 a total of \$13,244. This decrease is a result of Centre County's purchase of the hardware directly from Nokia, funded by the PEMA grant. The contract is for the period of November 1, 2017 through April 30, 2019 – Dept. 354.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract addendum to next week's Consent Agenda.

- C. Emergency Management – Jody Lair presented a grant agreement with the Pennsylvania Emergency Management Agency for the Federal Fiscal Year 2018 Emergency Management Performance Grant Agreement that reimburses up to 50% of Emergency Management employee salaries and benefits. The grant total is \$101,524, which is Federally funded for the period October 1, 2017 through September 30, 2018– Dept. 351.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the grant agreement to next week's

Consent Agenda.

- D. Planning – Joanne Shafer of the Centre County Recycling and Refuse Authority presented a grant agreement with the Department of Environmental Protection for the 901 Municipal Waste Planning Grant at the Centre County Recycling and Refuse Authority (CCRRA). The grant award is \$75,000 with a match of \$18,750 provided by CCRRA for a project total of \$93,750. This funding is a reimbursement for design fees associated with the expansion of the recycling building completed in 2017 – Dept. 444.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the grant agreement to next week's Consent Agenda.

X. CONSENT AGENDA

- i. Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve this week's Consent Agenda.

B. Emergency Communications

- i. Contract with CenturyLink Sales Solutions, Inc. to replace the CenturyLink Centurion maintenance contract set to expire October 10, 2018. This agreement will provide a required upgrade and service to our Avaya phone system. The budget impact is \$1,569.24 for 2018 and \$4,707.66 for 2019. The contract total is \$6,276.90 for the period of October 11, 2018 through October 10, 2019 – Dept. 354.
- ii. Contract with CenturyLink Sales Solutions, Inc. to replace the CenturyLink Centurion Maintenance contract that is set to expire on October 10, 2018. This is a nine-month maintenance agreement for the Vesta phone system and will cover the period until the replacement phone system from the PEMA grant project is operational. The budget impact is \$22,278.10 for 2018 and \$44,556.47 for 2019 – Dept. 354.

- C. Emergency Management – 2018 State Homeland Security Grant Program Agreement between Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (counties of Bedford, Blair, Centre, Fulton, Huntingdon, Juniata, Mifflin, and Snyder). The project total is \$472,804, which is Federally funded for the period of September 1, 2018 through August 31, 2021 – Dept. 351.

D. Human Services

- i. MH/ID/EI – D&A – Income and Expenditure Report for Fiscal Year 2017-2018. This report is for the early intervention program for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

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- E. MIS/RBA – Contract renewal with CDW-G to provide VMWARE support for a software platform essential to County IT server operations. It reduces downtime as a cluster of physical machines (currently five) will support many virtual services (over 40) used by many departments and will continue to do so even if a single machine goes down. The contract total is \$7,866 for the period of October 16, 2018 through October 15, 2019 – Dept. 142.

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem announced that today, October 9 is the last day to register for the November election.

He reported there are 110,004 registered voters in Centre County. The precinct of the week is Philipsburg #3 with 400 registered voters. In the May Primary there were 62 ballots cast for a 15.5% voter turnout.

B. Announcements

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, October 9, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, October 11, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Employee Benefits Trust – 11:00 AM – Room 146WB

Thursday, October 16, 2018

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Tuesday, October 18, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XVII. BID / PROPOSAL SCHEDULE

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XVIII. ELECTION ANNOUNCEMENTS

Tuesday, October 9, 2018

Last day to REGISTER before the November election.

Tuesday, October 30, 2018

Last day apply for a civilian absentee ballot.

Friday, November 2, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 6, 2018

GENERAL ELECTION

XIX. QUESTIONS FROM THE PRESS

- XX. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourn the meeting at 10:41 AM.

ATTEST:

Margaret N. Gray

Administrator